

April 24, 1998  
clerk 5/8/98  
dadproviso/jm

Introduced By:

ROB MCKENNA  
LARRY GOSSETT

Proposed No.:

98-314

1 MOTION NO. **10472**

2 A MOTION approving the work plan for Catholic Community  
3 Services of South King County for providing services designed  
4 to assist inmates housed at the Regional Justice Center in Kent  
5 and releasing funds in the Adult Detention 1998 annual budget  
6 for the operation of the program.  
7  
8

9 WHEREAS, Ordinance 12926, the 1998 annual budget ordinance, directs the  
10 executive to expend \$10,000 to establish a contract with Catholic Community Services of  
11 South King County for the provision of services designed to assist inmates housed at the  
12 Regional Justice Center, and

13 WHEREAS, the department of adult detention has collaborated with Catholic  
14 Community Services in the development of a work plan for these services, and

15 WHEREAS, the Regional Justice Center Citizen Oversight Committee has reviewed  
16 and adopted the work plan, and

17 WHEREAS, the county council must review and approve the work plan via county  
18 council motion before funds can be released;  
19  
20  
21  
22

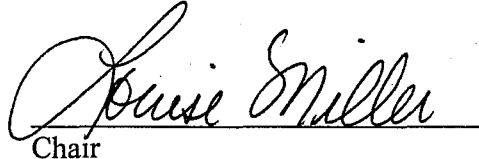
1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17

NOW, THEREFORE BE IT MOVED by the Council of King County:

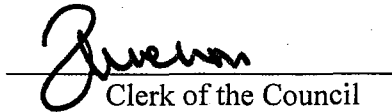
The work plan to establish a contract with Catholic Community Services of South King County to implement the Transitional and Family Support Project is approved and \$10,000 appropriated in the department of adult detention's budget is released to implement the 1998 project.

PASSED by a vote of 12 to 0 this 8<sup>th</sup> day of June, 1998.

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

  
Chair

ATTEST:

  
Clerk of the Council

Attachments: Workplan for Transitional and Family Support Project at RJC

10472

## PROJECT SPECIFICATIONS

### Catholic Community Services Transitional and Family Support Project

#### Program Description

Primarily, this project will target both medium and minimum security women (presentenced and sentenced) housed at the Regional Justice Center - Detention Facility located in Kent, who will upon release return to South King County Communities. More specifically, an emphasis will be placed on women who will likely be impacted by the WorkFirst Program. The goal of the WorkFirst Program is to get families off welfare and into the workforce. Before many of these women can begin any form of job search activities they will need assistance in stabilizing their environment. Basic needs such as shelter, clothing, food, and transportation will be the initial concerns of many of these women once released. Catholic Community Services will provide transitional assistance that will aid in that stabilization.

Emphasis will be placed on life skills, to include decision-making and stress management skills to develop strategies that will impact the revolving door syndrome. Many will need both emergency and long term housing support, alcohol/substance abuse treatment, parenting, daycare, and referrals to agencies that offer basic education classes and/or job training. The intent is to enhance the opportunities for successful transition from custody to community.

#### Scope Of Services

Determine and develop with the inmate an Individualized Transition Plan (ITP).

Conduct weekly workshops that address topics specific to appropriate decision-making strategies that will enhance successful community re-entry, basic survival/life skills, parenting, and budget management.

Provide appropriate support services (financial aid) as resources allow, for housing, food, utilities, alcohol/substance abuse treatment, etc.

Make available appropriate community resource information and/or linkages that will assist with successful community re-entry.

Upon release, former inmates may continue to seek assistance from the agency.

10472

Special Conditions

Agency staff who will access the jail on a regular basis must successfully complete the Department's security background investigation process which includes completion of questionnaire, references, police checks, and fingerprinting if applicable.

Agency staff assigned to this project will be required to attend a minimum seven (7) hour training session facilitated by DAD staff.

The Agency will be required to submit monthly performance reports to DAD.

10472

**Catholic Community Services  
Transitional and Family Support Project**

**Performance Activity  
July 1, 1998 - December 31, 1998**

| <b>Contract Performance<br/>Standard</b>                          | <b>Plan</b> |
|---|-------------|
| <b>Basic Survival/Life Skills<br/>Workshop Hours</b>              | <b>72</b>   |
| <b>Number of Inmates to<br/>Complete 1.5 Workshop Hours</b>       | <b>192</b>  |
| <b>Number of Inmates to<br/>Complete 3 Workshop Hours</b>         | <b>96</b>   |
| <b>Number of Inmates to<br/>Complete the ITP</b>                  | <b>48</b>   |
| <b>Number of Inmates to be<br/>Placed in Emergency Housing</b>    | <b>19</b>   |
| <b>Number of Inmates to be<br/>Placed in Transitional Housing</b> | <b>8</b>    |

**Catholic Community Services  
Transitional and Family Support Project**

**104724**

**Performance Activity  
July 1, 1998 - December 31, 1998**

Report Period: \_\_\_\_\_ To \_\_\_\_\_

| <b>Contract Performance Standard</b>                          | <b>Plan</b> | <b>Monthly Plan</b> | <b>Actual</b> | <b>YTD Actual</b> |
|---|-------------|---------------------|---------------|-------------------|
| <b>Basic Survival/Life Skills Workshop Hours</b>              | 72          | 12                  | _____         | _____             |
| <b>Number of Inmates to Complete 1.5 Workshop Hours</b>       | 192         | 32                  | _____         | _____             |
| <b>Number of Inmates to Complete 3 Workshop Hours</b>         | 96          | 16                  | _____         | _____             |
| <b>Number of Inmates to Complete the ITP</b>                  | 48          | 8                   | _____         | _____             |
| <b>Number of Inmates to be Placed in Emergency Housing</b>    | 19          | 3 - 4               | _____         | _____             |
| <b>Number of Inmates to be Placed in Transitional Housing</b> | 8           | 1 - 2               | _____         | _____             |
| <b><u>Total Number of Inmates Seen This Period</u></b>        |             |                     |               |                   |
| <b>Housing Unit P</b>   | _____       |                     |               |                   |
| <b>Housing Unit NW</b>  | _____       |                     |               |                   |
| <b>INS Inmate</b>   | _____       |                     |               |                   |
| <b>Drop In</b>  | Male _____  |                     | Female _____  |                   |
| <b>Follow Up</b>  | Male _____  |                     | Female _____  |                   |
| <b>Other, Please Explain</b>                                  | _____       |                     |               |                   |

10472

Monthly Transitional Services  
\*Indicates Resources Were Not Available

|                             | Assessment | Referral | Placement and/or<br>Services Received |
|-----------------------------|------------|----------|---------------------------------------|
| Housing                     | _____      | _____    | _____                                 |
| Food                        | _____      | _____    | _____                                 |
| Clothing                    | _____      | _____    | _____                                 |
| Parenting Skills            | _____      | _____    | _____                                 |
| Daycare                     | _____      | _____    | _____                                 |
| Alcohol/<br>Substance Abuse | _____      | _____    | _____                                 |
| Domestic<br>Violence        | _____      | _____    | _____                                 |
| Stress/Anger<br>Management  | _____      | _____    | _____                                 |
| Vocational/Job<br>Training  | _____      | _____    | _____                                 |
| Basic Education             | _____      | _____    | _____                                 |
| <u>Transportation</u>       |            |          |                                       |
| Bus Tickets                 | _____      |          |                                       |
| Car Repair/<br>Maintenance  | _____      |          |                                       |
| Gas                         | _____      |          |                                       |
| Out of County<br>Travel     | _____      |          |                                       |
| Out of State<br>Travel      | _____      |          |                                       |